



**Hillsview  
Academy**  
To make our best better

Hillsview Academy, Normanby Road, South Bank,  
Middlesbrough, TS6 9AG

Tel: 01642 454577 Fax: 01642 374790

Email: [contactus@hillsviewacademy.org](mailto:contactus@hillsviewacademy.org)

Website: [www.hillsviewacademy.org](http://www.hillsviewacademy.org)

Principal: G Simon

22 August 2018

Dear Parent/Carer

I hope this letter finds you well and you and your child/ren are enjoying the summer break. In preparation for the start of term, I would like to take this opportunity to remind you of our academy expectations and some changes that are taking place. As of September we have made some changes to the academy day as follows:

**New Academy Day – all students must arrive at the academy for 8:25am**

8:30am – 8:45am – Registration and Tutorial time

8:45am – 9:45am – Lesson 1

9:45am – 10:45am – Lesson 2

10:45am – 11:00am – Break

11:00am – 12:00pm – Lesson 3

12:00pm – 1:00pm – Lesson 4

1:00pm – 1:30pm – Lunch

1:30pm – 2:30pm – Lesson 5

2:30pm – 2:45pm – Tutorial time/Assembly

Please note that the academy day will consist of five 1 hour lessons and the day will end with a 15 minute tutor time in order to reflect on the day and/or attend a year group assembly.

**Wednesday 5th September – first day back - All students must arrive at the academy for 8:25am**

8:30am – 8:45am – Registration and Tutorial time (Yr 7 students to go straight to the main auditorium on arrival at the academy)

8:45am – 9:45am – Tutorial Time/Assembly

9:45am – 10:45am – Tutorial Time/Assembly

10:45am – 11:00am – Break

11:00am – 12:00pm – Lesson 3

12:00pm – 1:00pm – Lesson 4

1:00pm – 1:30pm – Lunch (Yr 7 will have lunch at 12.45pm)

1:30pm – 2:30pm – Lesson 5

2:30pm – 2:45pm – Tutorial time

## Uniform expectations

### **Boys:**

- Plain black tailored trousers (jeans are not permitted)
- Plain blue shirt with collar - the shirt must be long enough to be tucked into the trousers
- Academy blazer with Hillsview logo
- Academy tie to waistband with top button of shirt fastened
- Black leather/leather like shoes, which can fit beneath the trouser leg - not trainers

Students may wear a grey v-neck jumper under their blazers in colder weather. This is in addition to, and not instead of, the blazer.

### **Boys' PE Uniform:**

- HVA grey polo shirt/plain grey polo shirt
- Black shorts
- Black football socks
- Black tracksuit bottoms - optional
- Trainers
- Football boots

All PE clothing must be plain with only small, if any, manufacturers' logos.

### **Girls:**

- Plain black tailored trousers - full length with no decoration or splits; ski pants, jeans, leggings or any skin tight trousers are not acceptable

### **Or**

- Plain black tailored skirt - knee length with no decoration or splits
- Plain blue shirt with collar - the shirt must be long enough to be tucked into the trousers or skirt
- Academy blazer with logo
- Academy tie to waistband with top button of shirt fastened
- Black leather/leather like shoes, which can fit beneath the trouser leg - not trainers
- Black socks - no logos, patterns or markings - or plain black or flesh-coloured tights

Students may wear a grey v-neck jumper under their blazers in colder weather. This is in addition to, and not instead of, the blazer.

### **Girls' PE Uniform:**

- HVA grey polo shirt/plain grey polo shirt
- Black shorts
- Black football socks
- Black tracksuit bottoms - optional
- Trainers
- Football boots

### **Incorrect Uniform**

Where appropriate the morning duty staff may send students home in order to dress correctly and return in time for learning sessions. Where this is impractical students can and are expected to borrow all aspects of the uniform from the academy.

### **Outdoor Coat - Boys and Girls:**

This should be plain, with no obvious logos or markings. Denim, cord, leather and leather-look items and tracksuit tops/hoodies are not acceptable. Outdoor coats, gloves, hats, caps and scarves must be removed on entry to the building and placed in the students' school bags.

### **Bags/Equipment**

Students need a formal school bag which is large enough to hold all academy equipment including books, pencil case (containing black pen, pencil, ruler, rubber & green pen), PE uniform and planner.

### **Lockers**

Due to refurbishments that have taken place in the academy over the holiday, we no longer have locker facilities.

### **Hair**

Hair should be neat and tidy. Extreme or attention seeking styles are not suitable (e.g. bright colours or streaked coloured hair braids or severe shaved styles).

### **Jewellery**

Students may wear a watch and one pair of small stud earrings, which **MUST** be worn on the ear lobe, but no other items of jewellery at all. Any jewellery worn in the Academy will be confiscated and held safely until the student's parent or guardian can collect the items at an agreed time.

### **Make up**

Students should not wear excessive make-up to the academy. Students wearing excessive make-up will be asked to remove it on entry to the academy by the member/s of staff on duty.

### **Mobile Phones**

The use of mobile telephones is not allowed in the academy. Any student found to be using their mobile phone at any time will have it confiscated and returned to them at the end of the day.

### **Contraband Items**

Although we have seen major improvements in student behaviour, we still had students bringing in large amounts of unhealthy food. These include; energy drinks, family size packets of crisps, excessive amounts of chocolate and sweets. These foods have a direct impact on student learning, therefore they are banned from the Academy. As a result of this, students are only allowed to bring in a bottle of water with a screw cap, one small chocolate bar (60g) and one small packet of crisps (50g). Any students caught bringing in more than the allowance will have them confiscated and not returned.

### Attendance

It is expected that all students will strive to have 100% attendance throughout the academic year, therefore it is of great importance that you support the academy in encouraging your child to attend school at all times. If you do not wish attendance to have an impact on your child's education they must attend at least 96% of the year.

### Parent Pay

We encourage all parents/carers to access the Parent Pay facility that is available to you as this reduces the amount of cash that students have to carry on a daily basis. It also allows you to monitor what your child is eating during the academy day. If you require log on details for Parent Pay, please contact main reception.

### Class Charts

After our very successful launch of Class Charts during the last academic year, we are delighted that we will be continuing to use this system as a means of monitoring student behaviour and achievements. Can I please once again encourage all parents/carers to utilise this fantastic facility via the mobile app that is available on all smart phones. If you require log on details please contact main reception.

### Key Staff Contact information

<b>Name</b>	<b>Job Title</b>	<b>Responsibility</b>
Mrs G Simon	Principal	Whole academy Leadership & Management
Dr R Robinson	Vice-Principal	Quality Assurance, Curriculum & Outcomes (Designated Safeguarding Lead)
Mrs E Beaumont	Assistant Principal	Student Outcomes & Intervention
Miss L Hall	Assistant Principal	Teaching & Learning
Mrs J McDonnell	Assistant Principal	Attendance, behaviour, personal development & welfare
Miss K Pearson	Assistant Principal	SENDCO

Year Group	Director of Progress	Student Manager	Attendance/Inclusion Support Assistant	SLT link
7	Mrs L Illingworth	Mr P Wilkinson	Mrs K Rowe	Miss K Pearson
8	Mrs R Williamson			Miss L Hall
9	Mr C Craig	Mr G Hughes	Ms G Sadiq	Mrs J McDonnell
10	Mr C Musicka			Dr M Robinson
11	Mr D Grainger	Mrs J Wilson		Mrs E Beaumont

I hope you enjoy the rest of your break and I look forward to seeing the students at 8:25am on Wednesday 5 September 2018.

Yours sincerely



Mrs G Simon  
Principal